

**in our Training programmes include representatives from the following organisations:**

- Grace Kennedy & Co Ltd. (Distribution Center & Cold Storage Divisions)
- Hi Lo Food Stores Ltd.
- Jamaica Broilers Group Ltd.,
- Lasco Foods Ltd
- Serge Island Ltd.
- Progressive Grocers Ltd.
- Facey Commodity Ltd.
- Nestle Jamaica Ltd.
- United Estates Ltd.
- Dairy Industries Ltd.
- Trinjam Foods (Jamaica Producers)
- Sandals Royal
- Expedicare
- Holiday Inn Sunspree Resort
- Negril Cabins
- Cable & Wireless Jamaica
- Fachoy Foods Ltd.
- Breezes Montego Bay
- Raeburn Farm Supplies...
- Westico Foods
- Beaches Inn
- Sunset Villas
- Golf View Hotel
- China Delight
- Sunset Resort
- Island Grill
- National Processors
- Desnoes and Geddes Limited
- Air Jamaica
- Factories Corporation Limited
- Tourism Product Development Company
- Guardian Life Limited
- Half Moon Hotel
- A number of pest control Companies

## **Mission Statement**

To provide quality technical, vocational and higher education opportunities that meets the dynamic needs of the Jamaican and the global workforce. It accomplishes this by emphasising:

- Strong skills in communication, problem solving, and critical thinking
- Opportunities for experiential, cooperative, and internships experiences
- A strong background in information technologies
- Interdisciplinary programs
- A strong sense of commitment to public service
- A personalized learning environment

### **For further information**

#### **Contact:**

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## **City and Guilds Advanced Diploma**

# **Teaching, Training & Assessing**

**Come & share the experience**

## Why Participate?

- **International Recognition**  
City and Guilds International is based in Great Britain and is recognized in 85 countries.
  
- **Competence and Faster Return on Investment**  
At CPI trainers acquire competence within a few months to give faster return on investment.

## Who Should Participate?

- Professionals who instruct, administer and develop programs for adult learners **and/or** provide educational support services to adult learners,
  
- Skilled professionals (e.g. bankers, engineers, nurses, agriculturists, etc. who want to enter the field of training.

## Course Objectives

Trainers will typically be able to:

- Analyse material for training
- Design and write training modules
- Facilitate training
- Assess training

## Areas to be covered:

The **course** will provide students with a solid understanding of the following subject areas:

- Identifying Individual Learning Requirements
- Plan and Prepare Learning Sessions
- Deliver Teaching and Training Sessions
- Assessment, Evaluation and Review
- Evaluate Own Performance and Identify Self Development Needs
- Reflective Report

## Assessment

The **International Diploma in Teaching and Training** consist of **\*two** components:

1. Teaching and Training Theory  
(written paper which lasts three hours)
2. Teaching and Training Practice  
(marking based on performance criteria; based on practical assignment)

## Prerequisite

Candidates should be qualified in the area in which they are teaching or training others.

**Cost: \$75,000.00**

**Start Date: September 24, 2011**

**Registration fee: \$1000.00**

**Times: Saturdays 9:00 a.m. - 3:00 p.m**